



PETERBOROUGH CITY SOCCER ASSOCIATION

DIRECTOR OF COACHING

October 2018

Reports to: President of the Peterborough City Soccer Association (PCSA).

Position Summary: Responsible for recruitment, assessment and development of all coaching personnel in the organization.

Duties and Responsibilities include but not limited to:

- Responsible for interviewing, hiring and release of all PCSA team head coaches and assistant coaches
- Responsible for interviewing, hiring and release of all PCSA technical coaches
- Responsible for interviewing, hiring and release of the PCSA Academy head coach and assistant coaches
- Ensure all coaches (both for the PCSA and PCSA Academy) have proper certifications and documents as required by Ontario Soccer (OS)
- Ensure LTPD as directed by OS is implemented within the PCSA
- Work with development leagues such as ECDSL and DRSL to implement LTPD and coaching training
- Develop and implement coaching upgrading strategy for PCSA coaches
- Attend all ECOSA meetings related to coaching or player development
- Ensure coaches are in place before the beginning of PCSA tryouts/orientation
- Attend all tryout/orientation dates and deliver information by meeting with parents by age group to advise of PCSA policies/procedures
- Determine appropriate League and Level of Competition (Tier) for Development, Youth and Senior teams
- Submit league applications forms to PCSA Administrator for processing
- Attend games and evaluate coaches within the PCSA and the PCSA Academy
- Attend Peterborough City Challenge Cup, evaluate coaches and systems of play
- Attend PCSA Academy Identification Camps
- Attend all PCSA board meetings and provide written reports as applicable
- Attend PCSA Annual General Meeting and provide a written report
- Follow up with any coaching issues within the PCSA and PCSA Academy
- Act as PCSA Discipline Panel Chair for matters concerning team officials and parents
- Act as liaison between the Academy Head Coach and the Board
- Follow and enforce all PCSA policies and procedures
- Work within the budget set out by the PCSA Board of Directors
- Attend and report to the Board any seminars or meetings that relate to LTPD or coaching certification needed to meet the coaching requirements of OS
- Hold quarterly meeting with technical team and PCSA Academy team
- Hold quarterly meeting with PCSA head coaches
- Oversees all activities of the PCSA Academy
- Works closely with the representative(s) of boys and girls development teams

The preferred candidate will have soccer coaching and management experience as well as excellent communication, leadership and organizational skills, He/she will have demonstrated success in personnel management, mediation, conflict resolution and discipline issues.

Compensation: This position pays an honorarium and approved expenses (i.e. phone, travel and any other materials) commensurate with club policy which will be set annually by the PCSA Board.