EAST CENTRAL ONTARIO SOCCER ASSOCIATION

RULES & REGULATIONS

January-10-18

Rule 1. Membership

1.1 Active and Associate Membership – to remain in good standing, each Active and Associate Member shall:

1.1.1 Comply with the Constitution & By Laws and Rules & Regulations of East Central Ontario Soccer Association. Here after known as the "Association, Board or ECOSA"

1.1.2 All outstanding money owed must be submitted to the District Office within the timelines set by the Board of Directors.

1.1.3 File with the Association District Office by December 31st each year the following:

- Submit membership fee as set out by the Board.
- A copy of its current Constitution & By-Laws and any amendments. (Constitution on file with ECOSA is the official copy).
- A list of all officers including their address, phone number, email address and position. This list can be produced from the OS Registration System after all officers have been registered the Administrator section. All officers are required to be registered through OS Registration System before affiliation is complete. If a club is not using OS Registration System, the Administrator Registration Forms for each officer must be submitted with the affiliation package. Any changes during the year to the Directors must be submitted to the District Office within seven (7) days.
- Clubs Financial Statement approved by the membership. (if club is Incorporated an Audited Statement must be submitted.)
- A club contact person with mailing address, phone, email address and position.

1.1.4 Directors/Officers are required to complete an "Administration Registration Form" that has been approved by the Board, entered into the OS Registration System and pass the club's volunteer screening policy.

1.1.5 All Team Officials/Contact Person are required by the Board to complete a "Coach Registration Form" that has been approved by the board, entered into the OS Registration System and pass the club's volunteer screening policy.

1.1.6 All players are required to complete a "Player Registration Form" that has been approved by the board and entered into the OS Registration System.

1.1.7 Team Officials and players are not insured unless they have been registered in the OS Registration System.

1.1.8 ECOSA Membership Year is January 01 to December 31 inclusive.

1.1.9 Complete Affiliation Application for annual renewal of Membership by no later than December 31.

1.1.10 Membership Terminates on January 01, if the organization fails to submit its application for renewal of Membership or fails to provide the required Membership renewal criteria.

Rule 2. Club League

2.1 A Club League operates under the jurisdiction of a Club to provide competition for four (4) or more Youth Teams or to provide competition for one (1) Senior Team or more under a common board.

2.1.1 A Club is an organization operating one (1) or more Senior Team(s) and/or four (4) Youth Teams under a common board.

2.1.2 All teams shall register no less then the number of players, which constitutes a single Shift (i.e. eleven (11) players for an outdoor team, seven (7) for a mini team or nine (9) For U11 & U12 or five (5) for an indoor team.

2.1.3 All U10 and under Outdoor teams shall play mini soccer. All U11 & U12 shall play 9v9. All players U12 and below are required to follow **Long Term Player Development (LTPD)** as set out by Ontario Soccer.

Rule 3. Team Registration Categories

3.1 Competitive Teams shall be composed entirely of competitive registered players U13 and Over, except as provided for in the current Ontario Soccer Operational Procedures.

3.1.1 Competitive teams may not participate in competitions conducted outside the jurisdictional area of the Association except as permitted by the Association. Such permission, when received in writing on form approved by the Association and by the time lines set out by the Association shall not be unreasonable withheld

3.1.2 The Board may require the payment of a fee, and/or the deposit of a Bond, which shall be repayable without interest, and/or prior registration of all its players, from any competitive team applying to play outside of this Association. Any such decision by the Board may be appealed at a Special General Meeting of the Association, but the whole cost to this Association of calling and holding this meeting shall be payable by the team/club applying. If the decision of the Board is upheld.

3.2 Development Teams shall be made up of a pool of players registered at the following age U8, U9, U10, U11 & U12. This pool of players will have a Game Day Roster as outlined in the Development Outdoor Matrix.

3.2. 1 Development teams may not participate in competitions conducted outside the jurisdictional area of the Association except as permitted by the Association. Such permission, when received in writing on form approved by the Association and by the time lines set out by the Association shall not be unreasonable withheld

3.2.2 The Board may require the payment of a fee, and/or the deposit of a Bond, which shall be repayable without interest, and/or prior registration of all its players, from any competitive team applying to play outside of this Association. Any such decision by the Board may be appealed at a Special General Meeting of the Association, but the whole cost to this Association of calling and holding this meeting shall be payable by the team/club applying. If the decision of the Board is upheld.

3.2.3 The Board may require the payment of a fee, and/or the deposit of a Bond, which shall be repayable without interest, and/or prior registration of all its players, from any development team applying to play outside of this Association. Any such decision by the Board may be appealed at a Special General Meeting of the Association, but the whole

cost to this Association of calling and holding this meeting shall be payable by the team/club applying. If the decision of the Board is upheld.

3.2.4 Teams are required to be registered each season in the OS Registration System.

3.3 Recreational Teams: Recreational Teams shall be composed of registered recreational players, except as provided for in the current Ontario Soccer Operational Procedures.

3.3.1 Competitive teams may not participate in competitions conducted outside the jurisdictional area of the Association except as permitted by the Association. Such permission, when requested in writing and by timelines of the competition, shall not be unreasonable withheld.

3.3.2 The Board may require the payment of a fee, and/or the deposit of a Bond, which shall be repayable without interest, and/or prior registration of all its players, from any competitive team applying to play outside of this Association. Any such decision by the Board may be appealed at a Special General Meeting of the Association, but the whole cost to this Association of calling and holding this meeting shall be payable by the team/club applying. If the decision of the Board is upheld.

3.3.3 Teams are required to be registered each season in the OS Registration System.

Rule 4: Player Registration

4.1 Player Registration: Except as hereafter provided, the Association shall administer player registration, transfer and movement in accordance with the current Ontario Soccer Operational Procedure.

4.1.1 Fees payable to the Association may be subject to an additional administrative charge/late fee, as determined by the Board.

4.1.2 Clubs, not using the OS Registration System will submit player registration forms, Recreational player form to the District Office a minimum of 11 players for an 11-aside, a minimum of 7 players for mini soccer or 9 players d for U11 & U12**, fourteen (14) days** prior to start of the outdoor/indoor season. The District Office will charge an extra fee per player/team for doing the registration. All remaining players to be submitted to District Office **3 days prior** to start of outdoor/indoor season. OS player/team official books, where required, are to be submitted at the same time as registration forms.

4.1.3 Clubs with recreational players using the OS Registration System and are required to use OS Player Books shall be submitted to the District Office along with the OS Team Roster by **May 15th** for outdoor and October 01 for indoor.

4.1.4 Clubs with Competitive/Development players that us the OS Registration System shall register a minimum of 11 players for 11 a-side soccer, 7 players for mini and 9 players for U11 & U12 outdoor players by **April 15th** of each year on approved Player Registration Forms. The minimum OS Player Books shall be submitted to the District Office by **April 15th** each year along with the OS Team Roster. Senior Competitive players must register 11 players and submit player books along with Team Roster by **May 5th** of each year.

4.1.5 All registered players shall be assigned to a registered team/pool in the OS Registration System either by the District or club before the start of each season. District doing the assigning an extra charge will be leveed per team. All Senior Recreational players will have OS player books both for outdoor and indoor unless waived by the District, at their discretion. All Competitive/Development players re quire a validated player book for all league play

4.1.6 All players participating in a tournament/festival require validated OS player books. The Association may waiver player books for U8 Development players.

Rule 5. Team Official Registration

5.1 Team Official Registration: Team Officials are any of the following positions: Head Coach, Coach, Assistant Coach, Team Manager, Assistant Team Manager and Team Contact.

5.1.1 All team Officials shall submit on approved OS Registration Form each season to their club and pass the club's volunteer screening policy. All team officials are required to pass the Respect in Sports (RIS) as per OS timelines.

5.1.2 All team officials submit on approved OS registration form to their club and shall be registered in the OS registration system each season. If District does registration their will be an extra fee.

5.1.3 Each team official shall be assigned to his/her team through the OS Registration System by either by the club or the district office.

5.1.4 Team Officials shall be insured same day as entered in the OS Registration System.

5.1.5 All team officials shall take part in the Club Volunteer Screening Policy, Respect in Sport as Required by OS.

Rule 6: Duties of Board Members

6.1 President shall:

6.1.1 Be responsible for all phase of the Association's business and is accountable to the Membership and the Board of Directors.

6.1.2 Preside at all meetings of the Association.

6.1.3 Act as spokesperson for the Association always, unless he/she otherwise delegates the responsibility.

6.1.4 Be one of the signing officers.

6.2 Vice President shall:

6.2.1 Assume the presidential powers either in the absence or under the instructions of the President.

6.2.2 Undertake other duties as assigned by the President and/or Board of Directors.

6.2.3 Be one of the signing officers.

6.3 Secretary shall:

6.3.1 Undertake other duties as assigned by the President and/or the Board of Directors.
6.3.2 Be one of the signing officers.

6.4 Treasurer shall:

6.4.1 Record accurately the financial transactions of the Association in a timely matter and report at each Board of Directors and General Meetings of the Association.
6.4.2 Present all necessary documents and information to the Association's Auditor.
6.5.3 One of the signing officers.

6.5 Registrar shall:

6.5.1 Undertake duties as assigned by the President or the Board of Directors.

6.6 Other Board Members shall:

6.6.1 Undertake duties as assigned by the President or the Board of Directors.

Rule 7. Discipline and Appeals

7.1 Refer to OS Policy Section 12.0 and 13.0 with regards to your rights and responsibilities.
http://www.ontariosoccer.net/governing-documents

7.1.1 Clubs can only do their own discipline with the permission of the Association. Request must be made each season. Clubs doing their own Discipline will require a person that has taken an approved Discipline course. Clubs doing their own Discipline are required to submit a discipline report on the completion of their season. Failing to do so permission will not be given for the following season.

Rule 8. District Playing-Out Criteria

8.1 Permission to play-out in to another District, Multi-District, Inter-District, Provincial or National League will only be granted if:

8.1.1 Application is made on the appropriate form obtained from the District Office. Submitted by timelines as set out by the Association for both outdoor and indoor seasons.
8.1.2 Granting playing-out permission will not jeopardize the operation of District Leagues/Festivals.
8.1.3 A District Playing-out bond, if required must be submitted the same time as the application.

8.2 Notwithstanding the foregoing the Board may grant playing-out permission to a Club's team on the basis that special conditions apply which make the team an exception compared to others in the District.

8.3 In general a Club's team will be given playing-out permission unless it has demonstrated it is a suitable ambassador for the District based but not limited to the following criteria:

8.3.1 Team has a satisfactory discipline record.

8.3.2 Team has consistently met its financial obligations in a timely manner.

8.3.3 Team has behaved and not attempted to embarrass or otherwise demean their opponents or acted in a way that would serve to bring their District into disrepute.

8.3.4 Team has a record of honouring its commitments as evidence by lack of forfeiting games and by completion of league, cup and tournaments they have entered.

8.3.5 Team Officials have consistently supported game and league official, have addressed its complaints in a timely manner to the proper officials and has monitored those officials to ensure that appropriate action was taken.

8.4 In the case of youth teams, each annual application shall be treated on its own merits and neither the granting nor the denial of playing-out rights in any previous year shall be regarded as a setting a precedent in the matter.

8.5 Team classification for U8, U7, U6 and U5 will not be given playing-out permission.

Rule 9. Volunteer Screening Policy

9.1 All clubs are required to have a Club Volunteer Screening Policy that has been approved by their Board of Directors. The need to screen an applicant is dictated by the nature of the position and its inherent level of risk. (For further information obtain "the Screening Handbook" http://www.ontariosoccer.net/governing-documents section 16.0 Screening and Harassment.)

Rule 10. Allocation of Development Funds

10.1 the Board of Directors will approve and allocate clubs to organize and host development clinics for the District as the need arises. This includes all Referee Clinics and Certified Coaches Clinics.

10.1.1 For any club that wants to host a clinic in the ECOSA District the following criteria has been set out:

1. Clubs must get approval from ECOSA and OS to host. ECOSA will ensure that there is no overlapping of clinics. (Coaching Certification have a minimum and maximum number for a clinic to be viable).
2. Each club must read the OS policy & procedures on hosting a Referee Clinic/Coaches Certification.
3. Upon approval:
    a. The hosting club pays the OS fees from their own funds to host the clinic.
    b. These clinics must be open to all participants with in the ECOSA District, should the host club not be able to fill the required number of participants then the clinic should be open to participants within Ontario.

c. The hosting club must get a facility were the clinic is to be held and must pay for the use of the facility out of their own funds.

4. For reimbursement for hosting a referee clinic you must submit your bill or bills to ECOSA no later than Sept.2 of the year you are hosting, missing this deadline will result in **(nil and void).**

5. Reimbursements for referee clinic is only to be given for the facility you choose to use.
6. The hosting club will be reimbursed for the participants taking the referee clinic; if some of the referees from this clinic belong to the hosting club they must be used for refereeing sanctioned games from their club.
7. Failing the above your club will not be approved to host any referee clinics for the next 2 years.

10.2 The Board of Directors will organize and host the development training for players as the need arises.

Rule 11. Team Travel/Host Exhibition Game

11.1 U9 teams and up traveling to tournaments/festivals outside of the District shall submit their application for approval to their club (ATF). Club will submit the approved ATF to the District Office 7 days prior to the event. For travel outside of Ontario the ATF must attach all required Travel Insurance forms and proof that the tournament has been sanctioned by their governing organization. All players will be required to have validated OS Player Books.

11.2 U13 and up travelling to Exhibition games <u>within</u> District or out of District are required to submit the Travel Permit (ATF) and approved host form to their club for approval so that the club can approve and submit ATF to the District office 7 days prior to the games. Exhibition games are only approved for pre-season. U9 – U12 exhibition games will count as part of the maximum number of games played in a season even if the game is preseason. All players will be required to have validated OS Player Books.

11.3 All teams hosting an exhibition game will submit host permit to their club for approval <u>14 days</u> games prior to the exhibition game. <u>All</u> visiting teams require an approved ATF from their District. ATFs and game sheets are to be given to the referee who in turn submits them to the DRC. All players will be required to have validated OS Player Books.

11.4 Trial Permit for an unregistered player may be used for an exhibition game. Maximum of 3 per season. Validated OS player book required.

Rule 12. Development Teams

12.1 Clubs having Development teams for U8, U9, U10, U11 & U12 shall play in a District league approved by the Association. U8 teams will play in several festivals in the season with other U8 development teams within the District.

Rule 13. Club Audits

13.1 Annually the Association will pick a minimum of 2 clubs to be audited by an impartial individual appoint by the Association.

Rule 14. Matters not included

13.1 Matters not included shall be judged in accordance with:

- **a. Governing documents of FIFA and CSA**
- **b. Ontario Soccer Operational Procedures**
- **c. ECOSA Constitution & By-laws**

http://www.ontariosoccer.net/governing-documents

http://www.ecosa.ca